**Staff Application Form**

**Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title:**  Choose an item. | **First Name:**  Click or tap here to enter text. | | **Surname:**  Click or tap here to enter text. |
| **Date of Birth:**  Click to enter text. | **Phone Number:**  Click or tap here to enter text. | | **Email Address:**  Click or tap here to enter text. |
| **Address:** (*Should you be successful we will use this address to post employment documents so please use a permanent rather than term-time address)*  Click or tap here to enter text. | | | |
| **Nationality:** Click or tap here to enter text. | | **Are you legally able to work in the UK?** YesNo | |
| **What are your main hobbies/interests?**  Click or tap here to enter text. | | | |
| **How would you describe yourself?**  Click or tap here to enter text. | | | |

**Education**

|  |
| --- |
| **School/College Attended:**  Click or tap here to enter text.  **Dates:** FromClick or tap here to enter text.To Click or tap here to enter text.  **Qualifications Achieved:** Click or tap here to enter text.  **School/College Attended:**  Click or tap here to enter text.  **Dates:** FromClick or tap here to enter text.To Click or tap here to enter text.  **Qualifications Achieved:** Click or tap here to enter text.  *(please list any additional schools/colleges and qualifications achieved there below or on separate sheet)*  Click or tap here to enter text. |
| **Higher Education Institute Attended:**  Click or tap here to enter text.  **Dates:** FromClick or tap here to enter text.To Click or tap here to enter text.  **Are you still studying here?** YesNo  **Course:** Click or tap here to enter text.  **Qualifications Achieved:** *(If still studying please leave blank)* Click or tap here to enter text.  *(please list any additional Higher Education Institutes and qualifications achieved below or on separate sheet)*  Click or tap here to enter text. |
| **Other Qualifications:** *(for example first aid, lifeguarding, childcare, sports coaching, music etc)*  Click or tap here to enter text. |

**Employment History**

|  |
| --- |
| **Current/Previous Employer:** Click or tap here to enter text.  **Job Title:** Click or tap here to enter text.  **Role Responsibilities:** Click or tap here to enter text.  **Previous Employer:** Click or tap here to enter text.  **Job Title:** Click or tap here to enter text.  **Role Responsibilities:** Click or tap here to enter text.  *(please list any additional employment history below or on a separate sheet)*  Click or tap here to enter text. |

**Working for Project International** *Our residential courses offer young people from across the world an all-round British experience with a mix of English language tuition, sporting and creative activities, social activities and cultural excursions. Please answer the following questions honestly. We have a variety of roles available so do not worry if you answer no to any of the questions.*

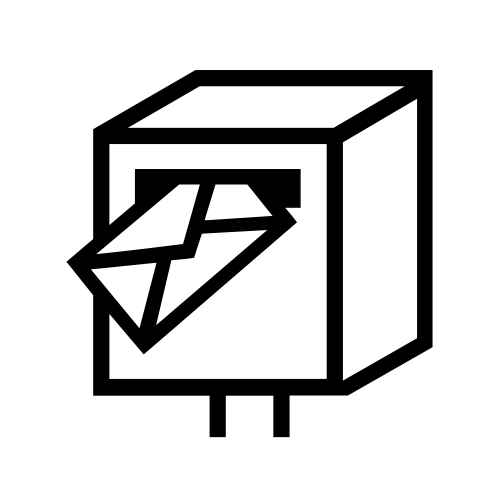
|  |
| --- |
| **Would you be happy to teach English as a Foreign Language (training is given):** YesNo  **Do you hold an English Teaching Qualification (TEFL or CELTA etc.):** YesNo  **Would you be happy to lead a sporting or non-sporting activity?** YesNo  **Would you be happy to be involved in the social activities (discos, talent shows etc.)** YesNo  **Would you be happy to supervise/accompany students on an excursion?** YesNo  **Would you describe yourself as sociable and an easy mixer?** YesNo  **Do you hold a current DBS Certificate (or equivalent police/government check)?** YesNo  **Have you ever been convicted of a criminal offence?** YesNo |
| **What dates are you available this summer?** *(please list the earliest to latest date you are available)*  Click or tap here to enter text.  **Are there any dates within this period that you are unavailable?** YesNo  **If ‘Yes’ please list the dates you are unavailable:** Click or tap here to enter text. |
| **What previous experience have you had working with children or young people?**  Click or tap here to enter text. |
| **Describe how you have previously ensured the welfare and safety of children or young people?**  Click or tap here to enter text. |
| **Please summarise your motivations for applying for this position?**  Click or tap here to enter text. |
| **The positions that we offer are residential and can therefore be intense. You will live onsite throughout the programme and are effectively on call 24 hours a day.**  **Is this understood and accepted?** YesNo |
| **How did you find out about Project International?**  Through a friend  *Please add their name:* Click or tap here to enter text.  University jobs board / website  *Which University?* Click or tap here to enter text.  Employment website  *Which website?* Click or tap here to enter text.  Social Media  Other  *Please explain:* Click or tap here to enter text. |

**References**  *Please provide details for two referees. One should be from your current or most recent employer if applicable. Offers of employment are subject to reference and DBS checks.*

|  |  |
| --- | --- |
| **Name:** Click or tap here to enter text.  **Address:** Click or tap here to enter text.  **Email:** Click or tap here to enter text.  **Phone:** Click or tap here to enter text.  **Relationship to you:** Click or tap here to enter text. | **Name:** Click or tap here to enter text.  **Address:** Click or tap here to enter text.  **Email:** Click or tap here to enter text.  **Phone:** Click or tap here to enter text.  **Relationship to you:** Click or tap here to enter text. |

**Declaration**

|  |
| --- |
| **I declare that the information I have given is complete and accurate. I declare that I am not disqualified from working with young people nor subject to any current investigation that would make me unsuitable to do so. I understand that giving false information or failing to provide any relevant information will result in the withdrawal of any offer, my dismissal at any time and possibly criminal prosecution.**  Signed:  Print: Click or tap here to enter text.  Date: Click or tap here to enter text. |

*Please return the completed form along with a cover letter, copy of your CV, and (if held) a copy of DBS Certificate\* (or Equivalent) to either or the below addresses.*

[recruitment@projectinternational.uk.com](mailto:recruitment@projectinternational.uk.com)

Applications, Project International, 114a Regent Street, Leamington Spa, CV32 4NR

*\*If you do not hold a recent DBS certificate you must attain one at your own expense. Project International will be able to advise and assist you on this.*